



Oregon State University
College of Forestry

CoF Council of Student Organizations

Winter term 2019 meetings

Location: Stag 240

12:00 – 1:00 p.m.

AGENDA

Friday, January 11, 2019

- I. Call to Order at 12:02 PM by Kira Hughes
- II. Welcome & Roll Call
 - All present
- III. Presentations of minutes (see attached)
 - No amendments made
 - Reminder that minutes are available on the Council webpage
- IV. Council Representative reports/announcements
 - SAF PNW Leadership Conference upcoming on February 1st and 2nd. Details should be discussed at the next OSU SAF meeting on January 14th.
 - Forestry Club meeting on January 14th as well, with the full schedule and Winter term club trip details upcoming.
 - Forest Stewards Guild is having a pizza party today at 4:30 in RH. The meeting schedule should be discussed there.
 - FUSE MLK Weekend Trip upcoming (January 18th to 21st) with tours of alternative industries (hemp farm, prefab manufacturing, and reclaimed wood).

OLD BUSINESS

- V. Review SLI membership lists for accuracy
 - Forestry Club recently sent an email to their entire listserv asking members to register themselves on SLI.
 - OSU SAF will be sending a similar email out soon, and pulling lists of nationally registered students from SAF.
 - Membership lists should be maintained by the club Secretary.
 - Remember that an officer needs to go into the SLI database and approve all new memberships.

NEW BUSINESS

- VI. Clubs plans for Winter term are? Time to work to meet any outstanding obligations.
 - Reminder: Do not leave outstanding requirements until the middle of Spring term!
 - See item IV for immediate club activities.
- VII. Advertising your events – Do's and Don'ts
 - Talk to Alison for event flyer templates. Posting flyers around campus (Richardson Hall, Snell Hall, STAG) can be a good advertising campaign. Flyers can also be sent out digitally via email or social media.
 - Digital advertising avenues include Fernhopper, CoF This Week, and the CoF Club webpages.
 - Be creative with visual design.
 - Advertising should be done well in advance of the event!
 - Short descriptions are useful for digital advertising even if a flyer is never created.
- VIII. Open Forum – comments, questions, etc.
 - Reminder: A letter showing completion of all Council requirements is due from each club by the end of Spring term.
 - The OSU Recognized Student Organization report is done annually in Spring term as well and is not associated with the Council.
 - ASOSU Day at the Capital: Contact Kira Hughes with interest in participating (either as a club or individually).
 - Officer elections should occur by the end of Winter term, with an emphasis on the old and new officers working together during Spring term.
 - SLI Workshops: Alison will be planning a few workshops directed at club growth and officer engagement for Winter and Spring terms. It was suggested that the workshops should be planned to incorporate new officers as well.
 - Next Council meeting on February 8th at 12:00 in STAG 240.
- IX. Meeting Adjourned at 12:33 PM